

Assistant Teacher Application Form

Dancer Name: _____

Age: _____ (must be 12 by September 1 of the dance year to be considered)

List ALL your prior experience (if any):

Dance Year	Class Day and Type	Teacher you assisted	Total hours for year*

*Each year has approximately 35-36 of hours per class. If you assisted a full year estimate 35--36 hours if you never missed one class, ½ year estimate 18 hours, etc.

Once you have completed 4 classes for a full year (or approximately 140 hours), you are eligible for compensation.

ALL assistants must “clock in”. Everyone will have a link to our online software to sign in so that we can calculate total hours of training and/or total hours of compensation. Please make sure you clock in for classes that you sub for too. All will be counted towards training credit or compensation credit.

Assistants who have completed the 140 training hours will receive \$10 per hour and this compensation can be applied towards your dance team account.

If you run a class by yourself, you will receive \$15 credit regardless if you have completed the 140 hours or not.

This program should be considered like any job. Even during your training period, if you are unable to attend your class that you assist, you must notify Dance Etc and the teacher you assist.

If possible, you should arrange to get a sub for your slot (you can switch if needed). You should also arrive on time so that you can help start the class on time if needed. An assistant teacher is expected to demonstrate all exercises, technique and every portion of the class with enthusiasm and energy. The students need to see how skills are executed with full effort. **PROPER attire and shoes MUST be worn.** If you assisting ballet – ballet attire and a bun should be worn, Tap shoes must be worn for all tap classes, etc. – you are representing the studio so please look put together. Save the “swag” for assisting hip hop classes. ;)

Days and Times you are interested in/available for assistant teaching:

Placements will be given on a seniority basis. If you are not placed for a permanent position this year, we will still put you on a list for being a substitute so you can start accruing hours.

Thank you!!!